

Checklist

☐ Funeral ☐ Memorial ☐ Casket ☐ Urn

Number of People Anticipated _____

Details _____

☐ Music ☐ Organ/Piano ☐ Soloist

☐ Opening Song _____

☐ Closing Song _____

☐ Other Song/Solo _____

☐ Photo Display

☐ Poster Easel ☐ Table ☐ Slideshow

☐ Reception

☐ Luncheon ☐ Cookies Only

Number of People Anticipated _____

☐ Memorials to: _____

☐ Other Special Requests _____

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5946 E. University Drive, Mesa, 85205
480-830-5024 | 480-641-8270 fax
Office Hours: Monday-Thursday | 8:00am-4:00pm
VictoryLutheran.com

Funeral & Memorial Services

In Memory of Our Loved Ones



This brochure is designed to help you as you plan a Christian celebration to remember the life of someone who was very special and loved by you. We hope it will comfort you, answer some of your questions and guide you in making some important decisions at this difficult time.

May the peace of Jesus Christ be with you always, and especially now.

Funeral or Memorial?

A **Funeral Service** or **Memorial/Celebration of Life Service** offers a chance for loved ones to remember someone special through the rite of Christian worship. It can be a cathartic and healing experience for those who are grieving a loss by allowing them to hear what the Word of God says about life, death and the resurrection.

- A **Funeral Service** is conducted with the body present in a casket, or an urn, and is usually planned within a few days of death.
- A **Memorial/Celebration of Life Service** (with or without an urn) can be delayed as long as the family chooses to meet the convenience and needs of the family. Some individuals plan to hold a memorial service weeks, months or even on the one-year anniversary of the loved one's death.

Note: Military Honors are handled through the Funeral Home.

When?

Services are held weekdays at 10:00am or 2:00pm, or weekends at the discretion of the presiding Pastor and Staff. Services will not be held during Holy Week or the week of Christmas.

Fee Schedule	Members	Non-Members
Pastor	Your discretion	\$200
Reception (VLCW serving + food cost)	\$75	\$75
Fellowship Hall	no fee	\$400
Memorial Coordinator	\$100	\$100
* Organist/Pianist	\$150	\$150
* Soloist/Song Leader	\$100	\$100
* A/V Technician (Victory Staff Only)	\$75	\$75
Live-Stream/Recording	\$75	\$75
Create Slideshow from Photos (up to 50 photos / >50 additional cost)	\$50	\$50
Bulletins	\$30 (0 to 50) \$45 (51-100)	\$30 (0 to 50) \$45 (51-100)
Cookies	24 for \$10	24 for \$10

** If an after-hours rehearsal or soundcheck is needed there may be an additional fee.*

Additional Resources

Caterers: Basha's Deli (480) 985-9433

Albertson's (480) 924-9001

A.J.'s Fine Foods (480) 507-7280

Flowers: Razzle Dazzle Flowers (480) 983-0802

Please contact the church office for Fellowship Coordinators.

Pictures and Memory Albums

Pictures displayed at a funeral or memorial/celebration of life often bring comfort to family and friends as they reminisce. You might want to ask friends and relatives to contribute photos, clippings, awards or other special mementos that can be assembled in a memory book for the surviving spouse, family or displayed on a poster board easel. You may even consider a slideshow of photos before the service.

If you will need an easel or table for this display please mention this during the planning process.

Photos and videos are subject to review for suitability and compliance with our guidelines.

Sharing Food

Sharing food during a bereavement gathering is a popular practice. At your request a reception with a light luncheon or perhaps coffee and lemonade with cookies can be held in our Fellowship Hall immediately following the service. If you would like a reception, please discuss this during the planning process and give us the projected number of people who will attend.

Cookies available for purchase. Ask coordinator for cost.

Custodian Reception Fee \$25.00/hr

Fee applies if reception is outside of office hours

(Monday-Thursday after 4:00pm, Friday, Saturday and Sunday)

Flowers

Flowers may be delivered to the church on the day of and up to one hour before the service.

Memorial Donations

Memorials may be made to Victory Lutheran Church or to any organization the family chooses. The Pastor or the church office can offer you a list for designated memorials made to the church if the family has not already determined this.

Who Will Come?

If schedules permit, we can include it in the slide announcements during our regular weekend worship services, on our website or in our weekly e-blast. All other announcements or invitations should be arranged personally or through the funeral home.

During the planning process for the service, let us know the number of people you anticipate will attend the service and/or reception.

Who Will Participate in the Service?

One of Victory's pastors will be the worship leader at any service at Victory. In preparing their message, a Pastor usually asks for details from the life of the one who has died. To assist them in preparing a fitting memorial message, you will want to meet with the presiding Pastor for more specific planning.

As for others who might have a part in the service, this should be a request communicated early in the planning process with the presiding Pastor. Special memories and stories are best shared at the reception.

It is always nice to find a role for young children to play if the deceased was a special person in their lives. Handing out programs or flowers can be managed by small children or grandchildren.



Scripture Readings

Scripture readings are an important part of any worship service. For a funeral or memorial, readings may be suggested by the family based on their preference or that of the deceased. These may be read by the Pastor or a member of the family.

Old Testament Readings (Suggestions)

Psalms 23 - The Lord is my shepherd . . .

Psalms 25 - To thee, O Lord, I lift up my soul . . .

Psalms 27 - The Lord is my light and my salvation . . .

Psalms 46 - God is our refuge and strength . . .

Psalms 84 - How lovely is thy dwelling place . . .

Psalms 95 - O Come, let us sing unto the Lord . . .

Psalms 100 - Make a joyful noise to the Lord . . .

Psalms 147 - Praise the Lord! For it is good to sing . . .

Isaiah 40 - Comfort, comfort my people . . .

New Testament Readings (Suggestions)

Matthew 5 - *Blessed are the poor in spirit . . .*

John 10 - *I am the good shepherd . . .*

John 11 - *I am the resurrection and the life . . .*

John 14 - *In my Father's house are many rooms . . .*

Romans 8 - *Who shall separate us from the love of Christ?*

1 John 4 - *Beloved, let us love one another . . .*

Revelation 21 - *The New Jerusalem . . .*

Music

The universal language of music throughout the service can be calming, healing and unifying. The following is a brief list of some suggested hymns. Services in our Sanctuary will require the participation of our church organist. Other sacred music may be suggested by the family, however secular songs will not be used. Recorded music will not be included during the worship service, but may be used in pre-worship at the discretion of the pastoral team. Including a soloist/song leader is encouraged as a way to ensure the hymns are a meaningful part of the service, as well as a way to include a special piece for reflection.

Lutheran Book of Worship (Green Hymnal)

Love Divine, All Loves Excelling - 315

O Love That Will Not Let Me Go - 324

Guide Me Ever, Great Redeemer - 343

When Peace, Like a River - 346

Blest Be the Tie That Binds - 370

Amazing Grace - 448

Children of the Heavenly Father - 474

My Faith Looks Up to Thee - 479

O Master, Let Me Walk with Thee - 492

He Leadeth Me, O Blessed Thought - 501

Beautiful Savior - 518

How Great Thou Art - 532

This is My Father's World - 554

With One Voice (Blue Hymnal)

Shall We Gather at the River - 690

Precious Lord, Take My Hand - 731

Great is Thy Faithfulness - 771

Be Thou My Vision - 776